



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**NAVEEN GOVT. COLLEGE MAINPUR**

VILLAGE -BHATIGARH, POST- MAINPUR, TEHSIL- MAINPUR, DIST.-  
GARIYABAND

(CHHATTISHGARH) 493888

493888

Website.....

SSR SUBMITTED DATE :

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

## **1. EXECUTIVE SUMMARY**

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### **1.1 INTRODUCTION**

Naveen government College Mainpur is located in the Mainpur Tehsil of Gariyaband District of Chhattishgarh state. It is a premier institute in the rural and tribal area of Gariyaband District . It is a Co-education College affiliated to the Pt. Rvishankar Shukla University Raipur (C.G.). It is in fact the only college in this area with 406 student including around 232 girls . Mainpur is distance of 133km from Capital city of (C.G.) Raipur and 50kms from Gariyaband . The college has two hectare of land and is Geographically located in Rural area.

College is situated amidst agricultural fieldes and forest trees of Bhatigarh Gram Panchayat.it is almost 4 km away from Mainpur Khurd bus stand on Deobhog road of . In front of Rest house one has to take right turn and after passing through Forest office, Janpad office, Homeo pathy Hospital, High school, Civil line, Big size Shiv Talab is found. After this comes the Shubhas chowk of Hardibhata a much known place. From this chowk left turn leads to Nahanbiri where Kasturba Residential Middle School for Girls is Located. From Shubhash chowk one moves straight passing through Mango orchade on left side and finds a culvert on the small stream of Pairi River. Pairi River's name is recited so many times in the State Song "arpa Pairi ke dhar , Mahanadi he apar ...." composed by Prof. Nrendra Deo Verma .

Pairi Udgam or Pairi Pahar, the origin place of River is centre of fairs on important religious days as Shivratri , Basant Panchami , Durga Dashhra and many other more. Prof. Narendra Deo Verma's elder brother Swami Aatmanand is much known as a religious Saint . The Government English medium School of Chhattisgarh opened two year back in every block is named after him. One can not be sure whether Prof. Narendra Deo Verma ever visited Mainpur and Pairi Pahar. This mountain was inhabited by one black Panther (leopard). She turned into a Maneater and was ultimately caught in a big cage by Govt. Deputed hunter. After capture she got wounded and there after she was treated by veterinary dept. People remember that after treatment she got well and thereafter was left in the area of Raza-Parao-Udanti Senctuary on the border of Orissa. In our own times

wild buffalow (bison) Shaymu used to visit Mainpur for local she buffalows. A group of fifteen to sixteen Elephants visits very often the Dam of Sikasar. This hydroelectric project was completed in the year 1977. From Sikasar Dam this group moves to Orissa via Kulharighat. Pairi pahar is inhabitet by so many wild animals among whom small size native Bear of 4 feet high. Below Pairi Pahar there lives an old lady who has been wounded by them so many times but she survived each and every attack.

## **VISION**

To make Mainpur renowned “ Educational Hub” of Chhatishgarh State. And centre of modern awareness in this area.

## **MISSION**

- To produce competent, sensible, logical and philanthropist generation.
- Quality education which can promote research and development in any particular field.
- Provide updated information and analysis.
- To make the students aware for there fundamental duties and rights.
- Provide proper education and information with the help of modern techniques in the field of there interest that may be academic study.
- To make the student confident for entrepreneurship and competition exams.
- Provide inclusive education by making it accessible to all sections of society.
- Sensitize students on the issue of Gender equality, Human rights, and Social responsibility.

## **1.2 Strength, Weakness, Opportunity and challenges(SWOC)**

### **Institutional Strength**

- Meritorious Students
- Sufficient Books Available
- Projector Facility for Seminar
- Quality Teacher
- Good N.S.S. Unit
- Large area Campus

**Institutional Weakness**

- Lack of Quality Laboratories
- Lack Of Computer
- Lack of ICT
- Lack of Technical staff
- Lack of Permanent teacher
- Lack of smart classroom
- Lack of Girls common room
- Lack of E-library

**Institutional Opportunity**

- Establishment the quality Labs for UG class
- Enhance the quality education
- Establish of Girls common room
- Making sports facility good
- Establish the modern E library
- Internal facility Improvement

**Institutional Challenge**

- Appointment of permanent teacher and supporting staff
- Political Influence
- Safe boundary wall
- Mantaining the Labs, Computer, library and classroom

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular aspects**

The College provides basic and useful education to the rural tribal area students . The college is affiliated to the Pt. Ravishankar Shukla University Raipur. The college follows the syllabus prescribed by the affiliating university . College has given good teaching practice without any discrimination . college offers three year Bachelor degree (B.A., B.Sc., B.Com.) programme. Annual Examination System is followed in undergraduate courses. College has formed IQAC that work for the improvement, enhancement, Sustainable and quality teaching. The Institute covers the curricular programmes within the time, regularly organize the lectures of eminent educationalists. The college has staff council that contain all the teachers of the different subject . College also conducts the student union according to the ordinance of the affiliating university N.S.S.Unit, Red cross wing exist in the college , The activity of all this wing are part of the curriculam. The curriculam prescribed by the affiliating university is the need of current perspective of higher education global scenario and employability. College has PPP System that also help to cover the Syllabus. Teaching with the power point projector is the use of modern technology. College has the formal mechanism to monitor evaluate and implement the curricular aspect.

## **Teaching-learning and Evaluation**

Admission is purely based on the merit basis. The information of admission is done by publishing in local news papers, college notice board, prospectus and also using personal networks and finally list of applicants provided by University. Admission committees for different streams are formed by the head of the Institution. Admissions are provided to the students according to the rules and regulations, guidelines of state government, university and UGC. Admission committees also provide proper guidelines of courses to the students. The reservation policies of state government are completely followed in the admission process. After that, information about the curricular aspects is provided in which number of seats in various under graduate courses and different teaching subjects with optional papers is discussed. Each department shows the current year plan of educational, experimental. Cultural, sports and other activities in front of the new coming students. Departments organize quiz competitions, current issue discussions, national/international day celebration., and competitive exam awareness programs to evaluate co-curricular abilities of students. Apart from lectures. project based learning methods are adopted, practical session, study tour, computer based knowledge. group discussion, communication and skill

development lectures are organized. To improve the educational ability of students, unit tests, class tests, internal evaluation exams are organized. College provides value based education with scientific awareness, social awareness and communication development for the students. Some department organize class seminar and students actively participate in these seminars and represent their abilities.

## **Infrastructure and Learning Resources**

College campus area is spread in about two hectares. The land was donated by Negi Family of Bhatigarh. Previously it was used as cattle ground. A double story building as per the map prescribed for college in M.P. and C.G. was constructed on the site. The total cost of construction was 213.15 lakh. Rupees as per abstract of executive engineer PWD Gariyaband. The money was provided by The higher Education Department of Raipur. The building was inaugurated on 11-10-2017 by then CM Dr. Raman Singh. After the college shifted to this new building from its old campus in the high school. The new building has got in all 27 rooms including labs. Library area is spread into 1400 sq.feet. The library has got more than 3800 books. College is planning to install Three desktop computer and one printer with internet facility. The new building has got 6 Bathrooms which has got 10 toilet and 20 Urinals. On this Facility one is for Office, one for Principal. For boys there four toilet and 10 Urinals. For Girls and Female teacher there are 10 Urinals and 4 Toilet. The building has got its on water supply for borewell. The campus area is not fertile and plant don't grow. The College has got Specific Transformer for its Electricity supply. Despite of this facility The college has to Suffer from power cut and low voltage. The colleges connected to main rod of Bhatigarh by WBM Rod link of 1.5 km. of Distance. The college lacks Playground and sports competition are held in the stadium of Bhatigarh. Bhatigarh stadium is Quite big and students enjoy playing there. Collage Lacks Parking area For Teachers, Cycle stand For students and canteen. Teachers bring on tiffin. Since college is situated far from city area so very often one has to face then problem of low signal in Mobile network and Low server of internet.

- Report and Specification of building –[\documentation\Doc.Report and specifications.pdf](#)
- Form P-II –[\documentation\Doc.form P-2.pdf](#)
- Map -1 –[\documentation\Doc.Map 1 Ground floor .pdf](#)
- Map – 2 –[\documentation\Doc.Map-2 .pdf](#)

## **Student Support and Progression**

College gives the necessary infrastructure and facility to improve the physical, mental, educational, cultural and economical value for the students. More than 80 percentage of student receive scholarship from the different schemes of state and central govt. the students of college basically comes from rural area, they want quality education and good support for every aspect of its need. College forms the student union election every year according to Pt. ravishankar shukla university Raipur ordinance. The elected mmember is the member of different committee formed by the head of institution and he organizes number of programmes which is highly beneficial to the student..Computer based programming knowledge is also provided to the B.Sc.mathematics group student. Carrier guidance cell and anti ranging committee formed on the institute. College provide the special attention for the physical disability and weaker student. Keeping the view of co-curricular activity college has run NSS, . Red Cross wing.

## **Governance, Leadership and Management**

College is under the state government, the policy, management and governance is managed by the department of higher education Chhattisgarh government. The budget allocation, teaching and non teaching post appointment, welfare schemes, infrastructure development fund and all the major decision taken by the department of higher education. The aim of college is to create education environment and holistic situation for the effective implementation of the policy and management of higher education. For improvement of grooming leadership of the student as well as teacher college run ,NSS,Red cross wings.college has staff council , student union and janbagidari samiti for the implementation of state govt, university and UGC rule, regulation, policy, schemes and guideline.the institute always look toward the teachers for the improvement and encourage of leadership. Institute give the chance to participate seminar , workshop and conference and also organize the same in institute.college provide the number of welfare schemes of the teaching and nonteaching staff like casual leave, earned leave,medical leave, duty leave, maternity leave, medical reimbursement, group insurance, CPS, GPF, DPF, part final advance and festival advance. The head clerk of the institute monitors the nonteaching staff and gives advice to the principal for the official work.

## **Institutional Values and Best Practices**

Quality is improved with the institutional values and best practices. College has adopted innovative thing in recent year like plantation around the campus, clean campus, awareness programme and teaching with ICT etc. The NSS wings of our institute regularly conduct the awareness programmes, talks and event which related to the current issue. These wings also visited in kumbh mela rajim to collect the polytin plastic and wasted material. The innovation is strongly comes from the uses of College has uses projector and audio system for teaching learning method. student centric activity, skill development programmes and carrier orientated lecture organized by the institute which are the approaches of innovative methods.in the last four year institute develop the infrastructure, upgradation of ICT equipment, enrich the library,College expole the innovative practices within the campus. National day celebration programmes conduct by the college.Environmental awareness, general knowledge event, unit test, class test, internal exam also benifited to the young teacher this thing are the best practices in camus. Academic audit is the new method for analysis of the teaching staff.



## 2.PROFILE OF THE INSTITUTION

### 2.1 Basic Information

<b>Name and Address of the College :</b>			
Name :	NAVEEN GOVT. COLLEGE MAINPUR		
Address :	VILLAGE - BHATIGARH, POST- MAINPUR, TEHSIL- MAINPUR, DIST.- GARIYABAND (CHHATTISHGARH) 493888		
City :	Mainpur	Pin : 493888	State : Chhattishgarh
Website :	<a href="mailto:Govtcollege.mainpur@gmail.com">Govtcollege.mainpur@gmail.com</a>		

### 2.2 Contacts for communication

Desingnation	Name	Telepho ne with STDcod e	Mobile	Fax	Email
Principal	Dr.G.L.Manhar	O: Nil R:	7806000613	Nil	glmanhar2@gmail.com
Vice Pprincipal	Not posted	O: Nil R:	Nil	Nil	Nil
IQAC Co-ordinator	Dr. B.K.Prasad	O: Nil R:	7389321480	Nil	<a href="mailto:drbkpsingh@gmail.com">drbkpsingh@gmail.com</a>

### 2.3 Status of the Institution:

Institution status	Government
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### 2.4 Type of institution

By Gender	Co –education
By Shift	Regular Day

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<b>2.5 Recognized minority institution</b>	
If it is a recognized minority institution ?	NO

<b>2.6 Sources of funding:</b>	Government
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<b>2.7 a. date of establishment of the college:</b>	01/07/2013	dd	mm	yyyy
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**b. University to which the college is affiliated**

Pt. Ravishankar Shukla University Raipur C.G.
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**c. Details of UGC recognition:**

Under section	Date, Month & Year (dd-mm-yyyy)	Remarks ( If any)
2 (f)	N.A.	
12 (B)	N.A.	

(Enclose the certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**D. Details of recognition/ approval by statutory/ regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI, etc ( other then UGC ):**

Statutory Regulatory Authority	Recognition/ approval details Institution/ deparment progrmme	Day, Month and Year (dd-mm-yyyy)	Validit y	Remarks
i.	AISHE	C-56350-2020	2021	<a href="#">documentation\Certificate.pdf</a>
ii.				
iii.				

iv.				
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( Enclose the recognition/ approval letter)

8. Dose the affiliating university Act provide for conferment of autonomy ( as recongnized by the UGC), on its affiliated colleges ?	NO
If yes, has the college applied for availing the autonomous status ?	NA

### 9. Is the college recognized

A. By UGC as a College with Potential for Excellence (CPE)?	NO
If yes, date of recogniton :	NA
B. for its performance by any other government agency ?	NO
If yes, Name of the agency	NA
If yes, Name of the agency	NA

### 10. Location of the campus in Rural area

Location *	Rural and Tribal
Campus area in sq.mts.	02 hectare
Built up area in sq.mts.	4024

(\* Urban, Semi- urban, Rural, Tribal, Hilly Area, Any other specify)

**11. Details of programmes offered by the college ( Give data for current academic year)**

Sl .No.	Programme level	Name of programme/ course	Durati on	Entry Qualification	Medium of instrucati on	Sanctioned/ approved student strength	No.of students admitted
1.	Under – Graduate	B.A. Political Science	36	TWELFTH PASS	HINDI	210	183
2.	Under – Graduate	B.A. History	36	TWELFTH PASS	HINDI	210	183
3.	Under – Graduate	B.A. Sociology	36	TWELFTH PASS	HINDI	210	183
4.	Under – Graduate	B.A. Hindi	36	TWELFTH PASS	HINDI	780	406
5.	Under – Graduate	B.A. English	36	TWELFTH PASS	HINDI	780	406
6.	Under – Graduate	B.Com. Commerce	36	TWELFTH PASS	HINDI	180	33
7.	Under – Graduate	B.Sc. Maths	36	TWELFTH PASS	HINDI	180	23
8.	Under – Graduate	B.Sc. Physics	36	TWELFTH PASS	HINDI	180	23
9.	Under – Graduate	B.Sc. Chemistry	36	TWELFTH PASS	HINDI	390	190
10.	Under – Graduate	B.Sc. Zoology	36	TWELFTH PASS	HINDI	210	155
11.	Under – Graduate	B.Sc. Botany	36	TWELFTH PASS	HINDI	210	155

**12. Please fill in the following details if applicable**

Number of programs	Self –financed programmes offered	New programmes introduced during the last five years
	NA	NA

**13. List the departments: ( respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly . do not list the departments offering common compulsory subjects for all the programmes**

**Like English, regional languages etc.)**

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Maths, Physics, Botany, Zoology Chemistry	05	00	00
Arts	Sociology , History, Political science	03	00	00
Commerce	Commerce	01	00	00
Any Other ( Specify)	NA	0	0	0

**14. Numbers of teaching and non- teaching positions in the Institution**

Positions	Teaching faculty						Non teaching staff		Technic al staff	
	Professo r		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/ University/ State Governments	00	00	00	00	04	00	03	00	00	00
Recruited										
Yet to recruit	0	0	0	0	0	0	0	0	0	0
Sanctioned by the management society or other authorized	00	00	00	00	00	00	00	00	00	00

bodies										
Recruited										
Yet to recruit	00	00	00	00	00	00	00	00	00	00

\*M-Male \*F-Female

### 15. Qualifications of the teaching staff

Highest Qualifications	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.SC./ D.Litt.	00	00	00	00	00	00	00
Ph.D	00	00	00	00	02	00	02
M.Phil	00	00	00	00	01	00	01
PG	00	00	00	00	03	00	03
Temporary teachers							
Ph.D	00	00	00	00	00	00	00
M.Phil.	00	00	00	00	00	02	02
PG	00	00	00	00	04	05	09
Part –time teachers							
Ph.D.	00	00	00	00	00	00	00
M.Phil.	00	00	00	00	00	00	00
PG	00	00	00	00	00	00	00

**16. Number of Visiting Faculty/ Guest Faculty engaged with the college:**

09

**17. Furnish the number of the students admitted to the college during the last of four academic years .**

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
<b>SC</b>	06	07	04	09	08	13	12	18
<b>ST</b>	38	38	42	58	56	68	61	74
<b>OBC</b>	38	31	33	33	35	42	50	68
<b>Genral</b>	04	06	03	09	08	05	04	09
<b>Others</b>	00	00	01	00	00	00	00	00

**18. Details of students enrollment in the college during the current academic year :**

Type of students	UG	PG	M.Phil	Ph.D	Total
Students form the same state where the college is located	406	00	00	00	406
Students from other states of india	00	00	00	00	00
NRI students	00	00	00	00	00
Foreigen students	00	00	00	00	00
Total	406	00	00	00	406

### 3. Extend Profile of the Institution

#### 1. Programme:

##### 1.1 Number of courses offered by the Institution across all programs during the last five years

Response: B.A.,B.Com.,B.Sc.( Bio+Mathes)

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Number	04	04	04	04	04

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document 1.1.pdf</a>

#### 2 Student:

##### 2.1 Number of student year wise during the last five years

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Number	155	158	192	244	294

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document 2.1.pdf</a>

##### 2.2 Number of seats earmarked for reserved category as per GOI / State Govt rule year wise during the last five years

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Number	45	45	45	45	45

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document 2.2.pdf</a>



**2.3 Number of outgoing / final year students year wise during the last five years**

<b>Year</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Number</b>	10	20	33	37	70

File Description	Document
Institutional Data in Prescribed Format	

**3 Academic:****3.1 Number of full time teachers year wise during last five years**

<b>Year</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Number</b>	02	05	04	04	03

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document 3.1.pdf</a>

**3.2 Number of Sanctioned posts year wise during the last five years**

<b>Year</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Number</b>	23	23	23	23	23

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document 3.2.pdf</a>

**4. Institution :**

<b>4.1 Total Numbers of Classrooms and Seminar halls</b>	14
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**4.2 Total expenditure excluding salary year wise during the last five years (INR in lakhs)**

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Number</b>	870,610	554,699	2,673,811	2,265,668	1,404,720

File Description	Document
Institutional Data in Prescribed Format	<a href="#">documantation\Document4.2.pdf</a>

<b>4.3 Number of Computers</b>	13
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## Quality Indicator Framework (QIF)

### Criterion 1 – Curricular Aspects (100)

#### Key indicator 1.1 : Curricular Planning and implementation (20)

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

Curriculum is decided by the Board of Studies of Pt. Ravishankar Shukla University Raipur, For effective implementation of curriculum , Principal - the Head of the Institution conduct the staff council meeting in the beginning of session and give proper guideline and advise to the entire faculty members. Senior teachers and IQAC coordinator also contribute their valuable remarks and ideas on the implementation of the curriculum.

The College develops and deploys action plans for effective implementation of the curriculum in the following ways

- Faculty members individually propose their work plan by broadly dividing the syllabus for the whole session, considering the ability of students.
- A copy of the syllabus is attached by the faculty members in their Daily dairy notebook for the reference.
- Reference books are also recommended by the subject teachers to the students along with the Text book of prescribed syllabus.
- Seminar by the students tutorials – extra classes are organized
- Along with the unit class tests internal exam is also conducted in the month of february

File Description	Document
Any additional Information	NA
Link for Additional Information	NA

**1.1.2 The Institution adheres to the academic calendar including for the conduct of CIE**

**Response: 0**

<b>File Description</b>	<b>Document</b>
Any additional Information	NA
Link for Additional Information	NA

**1.1.3 Teacher of the Institution participate in following activities related to curriculum Development and assessment of the affiliating University and/ are represented on the following academic bodies during the last five years**

**Response: 03**

1. Link - [documantation\Document 1.1.3a.pdf](#)
2. Link - [documantation\Document 1.1.3 b.pdf](#)
3. Link - [documantation\Document 1.1.3c.pdf](#)
4. Link - [documantation\Document 1.1.3d.pdf](#)

**Kye indicator 1.2 : Academic Flexibility (30)**

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response: 0**

**1.2.1.1 Number of programmes in which CBCS/ elective course system iplimented**

Response: (1) B.Sc. Biology (i.ii.iii)

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response -0**

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response -00**

2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
00	00	00	00	00

**File Description**

**Documents**

Detail of the students Enrolled in Subjects related to certificate/Diploma / Add-on programs

NA

### Key Indicator- 1.3 Curriculum Enrichment (30)

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

##### Response:

The efforts made by institution to integrate various cross cutting issues are as follows: Environment education is a compulsory part of the Under Graduate program. In this subject, project is prepared by the students and classroom discussion is conducted. B.A. Political science student read the human right values as well as the environmental debates contents , similarly Graduation Students also read the environmental paper. These are the course materials include in curriculum regarding the awareness of Students in said issues. Apart from that NSS unit and Red cross Society conduct of awareness programs beneficial to Humanity with respect to social, economical, cultural, literal issues . For all these enrichment programs, college appoints various incharges to conduct the different works. The incharge professor conducts meetings and takes the important decisions regarding the enrichment programs.

File Description	Document
Any additional information	NA
Link for additional information	NA

#### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response:00

##### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year wise during last five years.

Response : B.Sc. (Biology), B.Sc. (maths)

File Description	Document
Details of experimental learning through project work/field work/internship.	Not in practice

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response: 00**

**1.3.3.1 Number of students undertaking project work/field work/ internships**

**Response: 00**

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	NA
Any additional information	NA

**Key Indicator- 1.4 Feedback System (20)**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**

**Response : 0**

<b>File Description</b>	<b>Document</b>
URI for stakeholder feedback report	NA

**1.4.2 Feedback process of the Institution may be classified as follows:**

**Options:**

**Response:** Not in practice

<b>File Description</b>	<b>Document</b>
URL for feedback report	NA

**Criteria 2- Teaching- Learning and Evaluation (350)**

**Key Indicator- 2.1 Student Enrolment and Profile (40)**

**2.1.1 Average Enrolment percentage (Average of last five years).**

**Rspnse: 29.078**

**2.1.1.1 Number of students admitted year wise during last five years**

2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
155	171	192	235	294

File Description	Document
Any additional information	NA
Institutional data	<a href="#">documentation\Document 2.1.1.2.pdf</a>

**2.1.1.2 Number of sanctioned seats year wise during last five years**

2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
720	720	720	720	720

File Description	Document
Any additional information	NA
Institutional data	<a href="#">documentation\Document2.1.1.2a.pdf</a>

**2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years ( exclusive of supernumeracy seats)**

**Response: 439.994**

2.1.2.1. Number of actual students admitted from the reserved categories.

2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
148	158	179	222	283

File Description	Document
Any additional information	<a href="#">documentation\Document 2.1.2.1.pdf</a>
Average percentage of seats filled against seats reserved	<b>493.994</b>



## Key Indicator- 2.2. Catering to Student Diversity

### *2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners*

#### **Response:**

Institute identify to special educational/learner through classroom introduction, seminar conducted by student experimental work and group discussion.

Response to special educational/learner needs of advanced learners through:

- Classroom interaction, unit test and seminar presentation enables the teachers to identify the advance leaners.
- Gave guidance for reference books, extra classes, interactive sessions and class tests.
- Internal examination before annual exam
- Organize special lecturer by eminent person.
- Extracurricular activity organize like quiz competition, debate, essay writing, speech etc.
- Library facilities are allowed to advance learners. Government scholarship provided to economical weaker students.
- Extra classes, personal guidance and written class tests.
- Pratical work, field studies arranged
- Government scholarship provided to economical weaker students.
- Extra classes, personal guidance and written class tests.
- Pratical work, field studies arranged

<b>File Description</b>	<b>Document</b>
Paste Link for additional information	Not in practice
Upload Any additional information	Not in practice

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response: 283: 3**

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">documentation\Document 2.2.2.pdf</a>

NAAC

### Key Indicator- 2.3. Teaching- Learning Process (50)

**2.3.1 Student centric methods, such as experiential learning, participative learning und problem solving methodologies are used for enhancing learning experiences**

**Response:**

Our college vision is student centric education so all possible efforts are made to ensure there overall growth and development in a safe and educational environment. At the beginning of session admission Committee form by the head of institution, those give proper guideline to newcomer student of which course is much beneficiary to future. Extra class, class test, unit test, seminar, pratical session organize for grooming of student performance.

The college provides the learning facilities like efficient classrooms, well-equipped laboratories with lab assistants, well-stocked library with reading room to make learning effective . Project work given to undergraduate first year student in environmental studies. Teacher always encourage student to learn as much as possible and solve there problem. They are encourage to write assignment, practical work. Institute organize co-curricular activity like quiz competition, general knowledge competition, essay writing, poster presentation competition for improving the mental and academic strength of students. NSS camp help student to develop participatory learning.

College make all the efforts to improve the creativity, nurture critical thinking and scientific temper amongst the students. College also give a platform to learn new innovative and carrier oriented things.during the session. The following work has been performed during last four years.

- Science department organize practical session to improve scientific knowledge.
- NSS unit do social and eco-friendly work throughout the session.
- Carrier oriented lecture and quiz competition are also organized which is helpful to improve the creativity.

<b>File Description</b>	<b>Document</b>
Upload Any additional information	NA
Link for additional information	NA

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.****Response:**

college teachers used to engage internet and google services since 2018. These were during corona time made compulsory for teaching, actual class was stopped, teachers started using their mobile for engaging class digitally. For this different apps like Google meet, Teach ment, Zoom meet Google Youtube, Telegram, Whatshapp, Encarta, Britanica, Power point were used, google meet was most useful and popular among teacher and students, during 2020-2021 session teachers submitted video lecture their subjects / Projects/ assignments to the students groups and mentees. Students benefited much from these digital activities, power point presentation was also used. Audio system was used whenever it was required. All 12 teachers used these ICT (Information and Communication Technology) and LMS ( Learning Management System ).

File Description	Document
Upload Any additional information	NA
Provide link for webpage description the "LMS/Academic management system"	NA

**2.3.3 Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)****Response: 01:95****2.3.3.1 Number of mentors****Response: 03**

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">documentation\Document 2.3.3.1.pdf</a>
Circulars pertaining to assigning mentors to mentees	
mentor/mentee ratio	01:95

**Key Indicator- 2.4 Teacher Profile and Quality (60)****2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response : 29.99**

Number of full time teachers	03
Number of sanctioned posts	12

<b>File Description</b>	<b>Document</b>
Year wise full time teacher and sanctional posts for five year	<a href="#">documentation\Document 2.4.1.pdf</a>
Any additional information	<p>Link: <a href="http://dakshinkosaltoday.com/indias-nath-sanyas-tradition-and-yogi-adiyanath/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">http://dakshinkosaltoday.com/indias-nath-sanyas-tradition-and-yogi-adiyanath/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p> <p><a href="https://dakshinkosaltoday.com/differences-and-differences-of-netaji-subhash-chandra-bose-and-mahatma-gandhi/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">https://dakshinkosaltoday.com/differences-and-differences-of-netaji-subhash-chandra-bose-and-mahatma-gandhi/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p> <p>Link: <a href="http://dakshinkosaltoday.com/first-indian-mp-of-british-parliament/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">http://dakshinkosaltoday.com/first-indian-mp-of-british-parliament/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p> <p>Link: <a href="https://dakshinkosaltoday.com/gopal-krishna-gokhale/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">https://dakshinkosaltoday.com/gopal-krishna-gokhale/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p> <p>Link: <a href="https://dakshinkosaltoday.com/sisodia-dynasty-martand-maharana-pratap/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">https://dakshinkosaltoday.com/sisodia-dynasty-martand-maharana-pratap/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p> <p>Link - <a href="https://youtu.be/lJyGuNGK4BY">https://youtu.be/lJyGuNGK4BY</a></p> <p>Link - <a href="https://youtu.be/ySalZZMwwho">https://youtu.be/ySalZZMwwho</a></p> <p>Link - <a href="https://youtu.be/bdcmq9a84ek">https://youtu.be/bdcmq9a84ek</a></p> <p>Link - <a href="https://youtu.be/PNfBryjcKXc">https://youtu.be/PNfBryjcKXc</a></p> <p>Link: <a href="https://dakshinkosaltoday.com/subhash-chandra-bose/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email">https://dakshinkosaltoday.com/subhash-chandra-bose/?utm_campaign=shareaholic&amp;utm_medium=email_this&amp;utm_source=email</a></p>
List of the faculty members authenticated by the Head of HEI	NA

**2.4.2 Average percentage of full time teachers with Ph. D./ D.M. / M.Ch./ D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response: 65.33**

**2.4.2.1 Number of full time teachers with Ph. D. year wise during the last five year**

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Number	02	02	03	02	02

File Description	Document
List of number of full time teachers with Ph.D. and number of full time teachers for 5 year	<a href="#">documantation\Document 2.4.2.1.pdf</a>
Any additional information	Not in practice

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response: 4**

**2.4.3.1 Total experience of full-time teachers**

**Response: 16 years**

File Description	Document
Any additional information	NA
List of Teachers including their PAN, designation] dept and experience details	<a href="#">documantation\Document 2.4.3.1.pdf</a>

## Key Indicator- 2.5. Evaluation Process and Reforms (30)

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

There is a committee for internal exam in our institute. After evaluation, answersheets are given to students. Result of each and every subjects are made available to internal exam in charge. Records of unit tests and internal exams are maintained by him. There is no formative and summative approach for measuring students achievement. In place of that class tests. Unit test, internal exam, special test for slow learners are conducted. Along with these, project work, guest-lectures, are also organized. After every test internal exam and seminar presentations, the topics are discussed in and special instruction are given to weak and slow learner. For maintaining transparency, answer sheets of internal exams and test are delivered to students so that students could discuss their answer and be assured that no partiality or favoritism has crept in to evaluation. Extra attention is given to slow learner. Seminar, science exhibition, project work, interactive sessions is organized for their overall development in practical assessment, we evaluate internal grading on the basis of their performance, discipline, seminar, and project work.

File Description	Document
Any additional information	Not in practice
Link for additional information	Not in practice

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Response :

The institute has the redressal cell for grievances regarding examination grades. The cell consists of Principal and Examination incharge. Students can apply to the cell for any issues in the Examination related grievances. The cell conducts a meeting and to hear students concern and takes an appropriate decision. The redressal of grievances regarding evaluation in both internal assessment and university examination in to the following procese.

The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. If any discrepancy is noticed, the concerned teacher will resolve the discrepancy, student are counselled by the faculty counsellor, and remedial classes are conducted for students who have failed in the examination. Students who are absents for

internal exams due to genuine reason submit their answers following time.

At university level: Students can express grievances by applying for the following evaluation procedure : Re- counting : If the students are not satisfied with the marks awarded, they can apply for re-counting within a week from the declaration of results through the examination branch at the institution . The result of re-counting will be announced as per the university norms. Re-evaluation: students can apply for re- evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results of re-evaluation will be announced as per be university norms. Challenge Evaluation : if the re – counting/ re evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the results.

<b>File Description</b>	<b>Document</b>
Any additional information	Not in practice
Link for additional information	Not in practice



**Key Indicator- 2.6 Student Performance and Learning Outcome (60)****2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.****Response :**

<b>File Description</b>	<b>Document</b>
Any additional information	NA
Link for additional information	NA
Uplode COs for all cources ( examplars form glossary )	NA

**2.6.2 Attainment of Programme outcomes and course outcomes are evaluated by the institution.****Response :**

After each session the respective teacher and examination committee have a complete report of all the activities of the students i.e. marks in home examination .unit test, pre final exams, and lecture series. Faculty dose formative assessment trough tests/ assignments/ project/viva-voce/ internal assessment; seminar papers, class discussion and the teacher analyze students understanding and then replan the seisson. The teacher pay attention to the weak students. Monitoring is done by IQAC and principal hold meetin with department and instructs them to make arrangements for further improvement.

Foarmativ assessment methods are used to replan lessons. The misson of college is preparing good citizen for society and overall devlopment of sutudetns personaility, also to make them acdmically strong with full of confidence having strong will power and to devlop innovative initialization in works. Thw whole mechanism of college works in this darecation through curricular,co-curricular ,extra- curricular, and other social activites. Achiveres of these fields are honored at different pletforms so that the other students are motivated in this direcation .

<b>File Description</b>	<b>Document</b>
Upload any additional information	<b>Not in practice</b>
Past link for Additional information	<b>Not in practice</b>

**2.6.3.1 Total number of final year students who passed the university examination year wise during the last five years****Response : 75****2.6.3.2 Total number of final year students who appeared for the university examination year wise during the last five years .**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year3</b>	<b>Year4</b>	<b>Year 5</b>
<b>Number of students appeared</b>	41	25	36	49	65
<b>Number of students passes</b>	23	18	25	32	65

<b>File Description</b>	<b>Document</b>
Uolode list of programmes and number of students passed and appeared in the fainal year examination	<a href="#">documantation\Document 2.6.3.pdf</a>
Uplode any additional information	Not in Practice
Paste link for annual reporte	Not in Practice

## Key Indicator-2.7 Student Satisfaction Survey (60)

**2.7.1 Online students satisfaction survey regarding to teaching learning process.**

**Response : NA**

<b>File Description</b>	<b>Document</b>
Uplode any additional information	NA
Upload database of all currently enrolled students	NA

NAAC

## Criteria 3- Research, Innovations and Extension (110)

### Key Indicator 3.1- Resource Mobilization for Research (15)

**3.1.1 Grants received from Government and non-governmental agencies for research projects/ endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in laksh	00	00	00	00	00

File Description	Document
Any additional information	NA
e-copies of the grant award letters for sponsored research projects/endowments	NA
List of endowments/ projects with details of grants	

**3.1.2 Percentage of departments having Research projects funded by government and nongovernment agencies during the last five years**

**3.1.2.1: Number of departments having Research projects funded by government and non-government agencies during the last five years Year**

Year	2016-17-	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
List for resurech projects and funding details	NA
Any additional information	NA

Supporting document from funding Agency	NA
Paste link to funding agency website	NA

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**Response : 00**

**3.1.3.1: Total number of Seminars/conferences/workshops conducted by the institution year wise during last five years**

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Reporte of the evaent	NA
Any additional information	NA
List of the workshop/ seminar during last five year	NA

### Key Indicator 3,2- Research Publication and Awards (15)

#### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

##### 3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years

Response : 00

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Any additional information	NA
List of research papers by title, author, department, name and year of publication	NA

#### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national international conference proceedings per teacher during last five years

Response : 00

##### 3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national international conference proceedings year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Any additional information	NA
List books and chapters edited volumes/ books published	NA

### Key Indicator 3.3- Extension Activities (60)

**3.3.1** *Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.*

**Response :** Trough NSS Camps .

File Description	Document
Paste link for additional information	.....
Upload any additional information	.....

**3.3.2** *Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years*

**Response :** 02

**3.3.2.1.** Total number of awards and recognition received for extension activities from Government/ government recognised bodies year wise during the last five years.

Year	2016-17	2017-18	2018-19	2019-20	2020- 21
Number	00	00	00	00	02

File Description	Document
Any additional information	<a href="#">documentation\Document 3.3.2.1.pdf</a>
Number of awards for extension activities in last 5 year	02

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCCYRE cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOS) during the last five years**

**Response :**

**3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Reports of the event organized	NA
Any additional information	Trough NSS Activities
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**Response : 21.01**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during last five years**

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	67	71	68	00

File Description	Document
Report of the event	<a href="#">documentation\Document 3.4.4.1.pdf</a>
Any additional information	



Average percentage of students participating in extension activities with Govt. or NGO etc		
--	--	--

### Key Indicators 3.4 - Collaboration (20)

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research 01 during the last five years**

**Response : 00**

- Number of linkages for faculty exchange, student exchange. internship, field trip, on-the- job training, research.etc year wise during the five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
E-copies of linkage related Document	NA
Any additional information	NA
Details of linkages with institutions/industries for internship	NA

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corpora last five years**

**Response :00**

**3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years**

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry corporate houses	NA
Any additional information	NA
Details of functional MoUs with institutions of national, international importance, other	NA`

universities etc during the last five years	
---	--

## Criterion 4 - Infrastructure and Learning Resources (100)

### Key Indicator – 4.1 Physical Facilities (30)

#### 4.1.2 *The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*

Response :

College has not sports teacher vacant place in front of college building and nearby stadium is use for annual sports.

#### **Cultural Activities**

Cultural committee hosts different cultural event during the academic session, NSS unit also actively organize different cultural based event during the camp and the historical days. Students joined in these unit as per their interest.

The students are encouraged to actively participate and showcase their talent and skills. The activities contribute to bring out latent talent among students, which helps to build their overall personality by developing communication skills, leadership skills and team working skills. Students get to showcase their talents during competitions organized in annual cultural fest. Students are encouraged to participate in co-curricular and extra-curricular activities in intercollege and university level competitions.

File Description	Document
Upload any additional information	Not in practice
Past link for additional information	Not in practice

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Response : 7.148

4.1.3.1 Number of classrooms and seminar balls with ICT facilities Data Requirements:

Response : 01

File Description	Document
Upload any additional information	Not in practice
Past link for additional information	Not in practice
Upload Number of classrooms and seminar halls with ICT enabled facilities	

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response : Maintenance of infrastructure of institute is done by PWD .

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs)

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in Lakhs	870,610	554,699	2,673,811	2,265,668	1,404,720

File Description	Document
Upload any additional information	NA
Upload audited utilization statements	NA
Upload Details of budget allocation, excluding salary during the last five years	<a href="#">documentation\Document 4.1.4.pdf</a>

## Key Indicator-4.2 Library as a learning Resource (20)

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response :

College has not automated integrated Library Management System. Library collects the data of Number of students under SC,ST,OBC,BPL categories of new admitted students every year and sends it to Directorate ( Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials, The office then sanction budget based on based data for the purchases of books every year to the college. Based of the requirement, quotation is called form various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

File Description	Document
Upload any additional information	NA
Paste link for Additional Information	NA

### 4.2.2 The institution has subscription for the following e-resources

Response : 00

File Description	Document
Upload any additional information	NA
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc	NA

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)

Response :

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in Lakhs	Nil	Nil	3,9999,7	232,898	283,234

File Description	Document
Upload any additional information	<a href="#">documantation\Document4.2.3.1.pdf</a>
Audited statements of accounts	-----
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years	-----

4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access)

Response : NA

File Description	Document
Upload any additional information	NA
Details of library usage by teachers and students	NA

## Key Indicator- 4.3 IT Infrastructure (30)

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response :

The Institution makes possible efforts to facilitate the use of ICT resources. The following works had to be done for the development of ICT in Institute:

1. In Mathematics Department, there is small Computer lab available for the practical works of the students. Here 3 computers are available for practical related to C language programming. Every year institute purchases computer and its accessories for the development of ICT.

2. Wi-Fi facility is provided to the non teaching and teaching staff. This is the necessary need of modern perspective.

1. The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process

2. Power Point Projector is also available in the college which supports the advanced technology of modern teaching methods. In lectures, seminars, workshops, etc, the Power Point projector is used.

3..During the session, computer based lectures are organized for the students.

6. Teaching and non-teaching staff works with their smart phones and update their knowledge.

7. The Institution updates its website regularly.

File Description	Document
Upload any additional information	Not in practice
Past link for additional information	Not in practice

4.3.2 Student- Computer ratio (Data for the latest completed academic year)

Response : 406:13

File Description	Document
Upload any additional information	<a href="#">documantation\Document 4.3.2.pdf</a>

4.3.3 Bandwidth of internet connection in the Institution

Response : NA

File Description	Document
Upload any additional information	NA

## Key Indicator - 4.4 Maintenance of Campus Infrastructure (20)

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response : Maintenance of infrastructure of institute is done by PWD .

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in Lakhs	870,610	554,699	2,673,811	2,265,668	1,404,720

File Description	Document
Upload any additional information	NA
Audited statements of accounts	NA
Details about assigned budget and expenditure on physical facilities and academic support facilities	<a href="#">documentation\Document.. B.pdf</a>



4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response :

Institute maintains physical and academic facilities for effective

teaching and learning. The available infrastructure present in Institute is very helpful to improve the academic growth. Institute run B.A. B. Com., B.Sc., College has 14 classrooms so department manage the teaching rooms according to the time table. At the time of session start, a different branch forms the time table. Science department conduct practical classes regularly to improve the scientific temper and experimental fact of the student. One small seminar hall exists where seminar, debate, lectures are conducted. College ensure the mental, physical, academic, cultural and sports activity to its best possibility. College always keep in mind that the infrastructure improvement is the main target for the student as well as college staff. For improvement of cultural and literature capability of the student, college conduct event. and give prize and rewards. Some of the students participate to district and state level.

College has acquired sufficient sports equipment. separate ground is not available for cricket and football, Equipments for Indoor games as Chess, Carom board, badminton are available in the college to encourage the sports spirit and the activities amongst the students.

The following activities have been done in last four sessions for the improvement of the infrastructure:

1. Classroom and staff room floor covered with tiles.
2. One small seminar room developed
3. Organized workshops, seminars
4. Utilized the funds provided from the state government.
5. Water purifier set up in different places.
6. Furniture (Chair, table) purchased for reading purpose.
7. Enhancement of laboratory equipments for science students.
8. Wall magazine distributed to different faculties.
9. Organize cultural activities
10. Computers, Power Point projector provided to students as per requirement of modern teaching.

**Laboratory**

The institute depend on the state govt budget allocation. The calibration of equipment is done for the needs of department. The computer, photocopy machine, printer water cooler,electric instrument repair time to time with the help of PD fund and janbagidari fund. College had got UGC fund for the utilization of the improvement of the existing premises.the physical verification committee formed by the head of institution for the verification of different existing premises in laboratory.Committe give the reports to the principal and major step taken by the staff council membertoward the maintains and utilization of physical and academic facility.

### **Library**

A library committee is formed in the starring of every session in the college. The incharge and members of the committee make rules and regulations for the students and others to help them in hetter execution and utilization of library.

Total Area of the Library – 1400 sqf.

Total seating capacity- 50

Working hours:

On working days: 5 hours

On Holidays: Close

Before Examination days: 7 hours

During vacations: Close

Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sunction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchiased from the fim having the minimum cost and fulfilling the needs of the college.

### **Sports Room**

Institute maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well-maintained infrastructure

for sports like cricket, kabaddi,khokho, volleyball, throw ball and badminton.

### **Computers**

The computer systems and other sensitive equipment. (servers, Projectors, Printers, Scanners, Xerox machines. Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

### **Classrooms**

Principal has appoint M.K.Kashyap in-charge of non teaching staff to supervise regularly maintains the boards, benches, fans and lights of the classroom

### **Transportation**

There is no available facility in the institute and every one uses own means of transport which is Cycle, Motorcycle, Scooty, Cars and Bolero, Scorpio.

### **Electrical**

The following step taken by the institute for the maintenance of electrical equipment.

1. The college has three phase electric system and separate transformer is situate in near to college building.
2. One submersible pump fiited in front of college building and proper water supply are in college campus
3. The electronic equipment of the department of physics had been handled carefully and kept in proper place.
4. College has also contain fire distinguishers for safty purpose.
5. College also acquire Power Point projector and camera which could be used for special function

File Description	Document
Upload any additional information	Not in practice
Paste link for Additional Information	Not in practice

## Criterion 5- Student Support and Progression (140)

### Key Indicator- 5.1 Student Support (50)

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response : 53.28

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	92	80	124	125	125

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">documantation\Document 5.1.1.pdf</a>
Paste link for Additional Information	NA
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	53.28

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response : 00

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution/ non- government agencies year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Upload any additional information	NA
Number of students benefited by scholarships and freeships institution / non-government agencies in last 5 years	Not in practice

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution

Response : 01

include the following

1. Soft skills – Youtube video making.
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

File Description	Document
Link to Institutional website	NA
Any additional information	NA
Details of capability building and skills enhancement initiatives	NA

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response :

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	05	04	05	05	03

File Description	Document
Any additional information	<a href="#">documentation\Document 5.1.4.1.pdf</a>
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	22

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response : 00

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Any additional information	NO Complain Report

## Key Indicator- 5.2 Student Progression (30)

5.2.1 Average percentage of placement of outgoing students during the last five years

Response : 00

5.2.1.1: Number of outgoing students placed year wise during the last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number					

File Description	Document
Any additional information	Total 27
Self attested list of students placed	-----
Details of student placement during the last five years	<a href="#">documentation\Document 5.2.1.1.pdf</a>

5.2.2 Average percentage of students progressing to higher education during the last five years

Response :

5.2.2.1. Number of outgoing student progression to higher education

Response :

- UG to PG
- UG to Professional Education

File Description	Document
Any additional information	-----
Upload supporting data for student/alumni	-----
Details of student progression to higher education	<a href="#">documantation\Document 5.2.2.1.pdf</a>

5.2.3 Average percentage of students qualifying in state/national international level examinations during the last five years (eg: JAM/CLAT/GATE/GMAT/CAT/GRE/ TOEFL/Civil Services/State government examinations)

Response : 00

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

Responces :00

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00



File Description	Document
Upload supporting data for the same	NA
Any additional information	NA
Number of students qualifying in state/ national/ international level examinations during the last five years	NA

NAAC

**Key Indicator-5.3 Student Participation and Activities (50)**

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response : 02

5.3.1.1: Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

Year	2016-17	2017-18	2018-19-	2019-20	2020-21
Number	00	00	00	00	02

File Description	Document
E-copies of award letters and certificates	<a href="#">documentation\Document 5.3.1 (1).pdf</a>
Number of awards/medals for outstanding performance in sports cultural activities at university/state/national/international level during the last five year (	02
Any additional information	Not in Practice

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per 5.3.2 10 QM established processes and norms)

Response : NA

File Description	Document
Upload any additional information	NA
Paste link for additional information	NA

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response : 15.2

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year wise during last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	15	21	25	00	15

File Description	Document
Report of the event	-----
Upload any additional information	-----
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)	76

### Key Indicator- 5.4 Alumni Engagement (10)

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

Response : Nil

File Description	Document
Upload any additional information	NA
Paste link for additional information	NA

5.4.2 Alumni contribution during the last five years (INR in Lakhs)

Response :Nil

File Description	Document
Upload any additional information	NA

## Criterion 6- Governance, Leadership and Management (100)

### Key Indicator- 6.1 Institutional Vision and Leadership (10)

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution .

Response :

- (i) The Principal, being the head of the college, is the chief of administrative and academic activities. The Principal and all the faculty members work together as a team and ensure smooth and effective working in the institution.

The Principal

- Takes meeting of staff council frequently in which the staff members can discuss important reforms for the benefit of institution. Novel ideas are always welcomed by the head.
  - Ensures regular interaction with the students and that the classes are being conducted properly and timely.
  - Principal, faculty members and office staff works as a team. A number of committees are formed for the smooth running of the college.
- (ii) The action plans for all operations and incorporation of the same in to the institutional strategic plan are formulated on the basis of academic calendar of state government/university. On the basis of institutional academic calendar, the departments prepare their own academic calendar. Keeping in mind:

Feedback from stake holders,

students. Result analysis of the departments

The faculty actively participates in academics and personal counseling of students.

(iii) Interaction with stakeholders:

There is a alumni association and Janbhagidari samiti. The regular meetings are arranged. Workshop, programme is organized for student and faculty members.

- (iv) Each department takes extra care to facilitate knowledge bases learning. Some lectures related to the background and understanding of subject is also arranged by the departments. To keep pace with the global needs audio-visual aids and internet facilities are added to update the students.

The college tries to develop personality of student by means of good education and co-curricular activities. Skill development programs are constantly organized. Audio visual method of teaching is used. Many societies as Red cross society have been formed. Awareness programmes are a regular feature of the college in this regard.

File Description	Document
Any additional information	Not in practice
Link for Additional Information	Not in practice

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response :

Yes, College has formed staff council, student union and number of committees for the proper and smooth implementation of Leadership and management. Principal delegates the administrative power to the in charge teaching faculty of concerned department. The financial power is contained with principal desk. The different committees suggest and recommend the decisions regarding every aspect of curricular and co-curricular activities to the head of the institution. Proper ways are adopted to manage the activities within the college. The formal mechanism is followed by the Institution regarding delegation of authority and power. The function of delegating depends on the demand of situation and decision of the Principal. There are number of committees existing in the institute as. NAAC, IQAC, cultural, sports, library. discipline etc, These committees' does work and intimate to the Principal time to time.

College always encourages and promotes a culture of participative management.

In the annual function, sports activity, seminars, workshops, student union election, tablet distribution program, etc., college staff take active part and also control and handle the situations. The teaching and non-teaching staff works together in every occasion. The college has developed the group

working culture and always makes effort to do necessary work with the said plan. In the process of making SSR (Self Study Report) for NAAC accreditation, a committee of 8 teaching staff has been formed which is a good and present example of participative management.

File Description	Document
Any additional information	<a href="#">documentation\Document 6.2.1.pdf</a>
Link for Additional Information	Not in practice

NAAC

## Key Indicator- 6.2 Strategy Development and Deployment (10)

6.2.1 The institutional Strategic/ perspective plan is effectively deployed

Response :

Head of the Institution is committed to promote academic activities and overall development of its students, faculties and office staff. To ensure quality of student utmost priority is given to the following areas: Academic excellence, discipline, health and hygiene, conservation of environment, leadership qualities, social extension activities and cleanliness of the institution premises. For the motivation of students, medals and scholarships have been given in the field of academics and sports. In the academic units, teachers are encouraged to participate in seminars, conferences, workshops and orientation, refresher courses to update their knowledge:

The perspective institutional plan is developed following the procedure of involving the teachers, students and members of the various committees of the college . The college in the field of academics has going to.

The principal is the head of the institution. In addition to the teaching departments,

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways viz meeting with related committee members, general meeting of staff council. Meeting of Jan bhagidari smiti, Decisions taken are noted in concern register signed by the members present in meeting.

File Description	Document
Any additional information	Not in practice
Link for Additional Information	Not in practice



6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response :

The head of the institution, Principal regularly monitors all administrative and academic units. This time to time monitoring and evaluation of policies and plans of the institution is very essential for effective implementation and improvement.

The activities of the institution can be categorized under following points.

1. Administrative- The Principal, being head of the institution, looks each and every aspect of administration through different committees. Administrative work is distributed to the committees. At present, following committees are working in the college:

Monitoring Bodies- Internal Quality Assurance Cell (IQAC) .

Regulatory Bodies- Janbhagidari committee, Anti ragging cell, Right to information cell. Sexual Harassment cell. Principal is the chairperson of Academic council and secretary of Janbhagidari committee. The academic council ensures timely implementation of academic policies.

The principal is the head of the institution. In addition to the teaching departments.

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers. annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways viz meeting with related committee members, general meeting of staff council, Meeting of Jan bhagidari smiti. Decisions taken are noted in concern register signed by the members present in meeting.

File Description	Document
Any additional information	Not in practice
Link for Additional Information	Not in practice

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: Nil

File Description	Document
ERP (Enterprise Resource Planning) Document	NA
Screen shots of user interfaces	NA
Any additional information	NA
Details of implementation of e-governance in areas of operation. Administration etc	NA

**Key Indicator- 6.3 Faculty Empowerment Strategies (30)**

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response : Nil

File Description	Document
Any additional information	NA
Link for Additional Information	NA

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years.

Response : 00

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Any additional information	NA
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	NA

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years.

Response : 00

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non. teaching staff year wise during the last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	NA
Reports of Academic Staff College or similar centers	NA
Upload any additional information	NA
Details of professional development ( administrative training Programmes organized by the University for teaching and non teaching staff	NA

6.3.4 Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the last five years

Response :00

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year wise during the last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number	00	00	00	00	00

File Description	Document
IQAC report summary	NA
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	NA
Upload any additional information.	NA
Details of teachers attending professional development programmes during the last five years	NA

6.3.5 Institutions Performance Appraisal System for teaching and non- teaching staff

Response : Nil

File Description	Document
Any additional information	NA

## Key Indicator- 6.4 Financial Management and Resource Mobilization (20)

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response :**

Internal audit is done by staff members at college level. They verify the cash books. The external audit is done by auditors from the accountant general, govt. / departmental auditors and chartered account. The audit is also done by the departmental auditors. In general, audit is carried out at the end of each financial in case of routine annual allotment. The audit of non government financial accounts like Janbhagidari is carried out by hiring a Chartered accountant. Govt. audit is followed.

File Description	Document
Any additional information	<a href="#">documantation\Document 6.4.1.pdf</a>
Paste link for additional information	-----

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response : 00

6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in LAKhs	00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	NA
Annual statements of accounts	NA
Any additional information	NA

#### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

##### **Response :**

College demands and uses allotment by government to college for purchase of

1. Books
2. Equipments

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">documentation\Document4.2.3.1.pdf</a>
Paste link for additional information	

**Key Indicator- 6.5 Internal Quality Assurance System (30)**

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response :**

<b>File Description</b>	<b>Document</b>
Any additional information	Available with the office

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.**

**Response :**

Every academic session is supported at start by general meeting of teachers and principal for necessary books, teaching material, record papers. Coverage of syllabus and schedules of internal test and marking method and its entry in to register and computer is explained off line smart class and power point projector is added

<b>File Description</b>	<b>Document</b>
Any additional information	Available with the office

**6.5.3 Quality assurance initiatives of the institution include:**

**Response :**

Periodic inspection of teaching method and class by the principal and the IQAC incharge .



<b>File Description</b>	<b>Document</b>
Paste web link of Annual reports of Institution	Not in Practice
Upload e-copies of the accreditations and certifications	Not in Practice
Upload any additional information	Not in Practice
Upload details of Quality assurance initiatives of the institution	Not in Practice

NAAC

## Criterion VII- Institutional Values and Best Practices (100)

### Key Indicator - 7.1 Institutional Values and Social Responsibilities (50)

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response :**

College is situated in tribal area and gender disparity is not found in general. Local culture supports gender equality properly. Even teasing cases never occur amongst students. Here boys are often found in discussion about drinks and not girls.

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

**Response :**

Solar energy	00
Biogas plant	00
Wheeling to the Grid	00
Sensor-based energy conservation	00
Use of LED bulbs power efficient equipment	09 W

File Description	Document
Geo tagged Photographs	
Any other relevant information	NA

**7.1.2 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

**Response :** Nil

**7.1.3 Water conservation facilities available in the Institution:**

**Response :** Any 4 of the above

Rain water harvesting	No
Bore well Open well recharge	No
Construction of tanks and bunds	No
Waste water recycling	No
Maintenance of water bodies and distribution system in the campus	No

File Description	Document
Geo tagged photographs / videos of the facilities	NA
Any other relevant information	NA

**7.1.4 Green campus initiatives include:**

7.1.5.1. The institutional initiatives for greening the campus are as follows:

**Response :** any 4 of the above

Restricted entry of automobiles	Yes
Battery-powered vehicles	NA
Pedestrian-friendly pathways	Yes
Ban on the use of Plastics	Yes
Landscaping with trees and plants	Yes

File Description	Document
Geo tagged photographs / videos of the facilities	
Any other relevant information	NA

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution.**

7.1.6.1. The institutional environment and energy initiatives are confirmed through the following

Response : Any 4 of the above

Green audit	Yes
Energy audit	Yes
Environment audit	Yes
Clean and green campus recognitions / awards	NA
Beyond the campus environmental promotion activities	Yes

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	Not in practice
Certification by the auditing agency	
Certificates of the awards received	
Any other relevant information	

**7.1.7 The Institution has disabled-friendly, barrier free environment**

**Response :**

Built environment with ramps/lifts for easy access to classrooms	NA
Disabled-friendly washrooms	NA
Signage including tactile path, lights,	NA

display boards and signposts	
Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website., screen-reading software, mechanized equipment	NA
Provision for enquiry and information Human assistance, reader, scribe, soft copies of reading material, screen reading	NA

File Description	Document
Geo tagged photographs / videos of the facilities	
Policy documents and information brochures on the support to be provided	
Details of the Software procured for providing the assistance	
Any other relevant information	

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response :**

Through NSS activities, annual function cultural item, camp activities for seven day, Red Cross Society, wall writing for corona vaccination by student volunteers, Rallies in villages and teacher participate or in social function of students family. This direct contacts helps the to motivate.

Provide Web link to:	Link
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	
Any other relevant information.	

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.**

**Response :**

By arranging different function on Vivekanand ji , Ambedkar ji, Subhash Chandra bose ji and other leader of our country.

<b>Provide Web link to:</b>	<b>Link</b>
Details of activities that inculcate values; necessary to render students in to responsible citizens	Web link of college
Any other relevant information	

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. ....**

**Response :**

Is should be written form

- Truthfullness of character.
- Devotion to country.
- Regular study.
- Enhancement of Information awareness
- Upgradation of technology and skill.
- Betterment of life.
- Tolerance to all Cast and Religious Society.

The Code of Conduct is displayed on the website	NA
There is a committee to monitor adherence to the Code of Conduct	NA
Institution organizes professional ethics programmes for students, teachers, administrators and other	NA

staff	
Annual awareness programmes on Code of Conduct are organized	Yes

File Description	Document
Code of ethics policy document	
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	
Any other relevant information	

#### 7.1.11 Institution celebrates/organizes national and international commemorative days, events and festivals

**Response :** through NSS, Red Cross, Red Ribben wing

Provide web link to	Link
Annual report of the celebrations and commemorative events for the last five years	Web link of College
Geo tagged photographs of some of the events	
Any other relevant information	

## Key Indicator - 7.2 Best Practices (30)

7.2 .1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Response :**

**Title of the Practice :** .....

**Objectives of the Practice:** .....

**The Context :** .....

**The Practice:** .....

**Evidence of Success :** .....

**Problems Encountered and Resources Required :** .....

**Notes (Optional):** .....

## Key Indicator - 7.3 Institutional Distinctiveness (20)

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

**Response :** Nil

Provide web link to:	Link
Appropriate web in the Institutional website	NA
Any other relevant information	NA



## 5. CONCLUSION

### **Additional Information :**

1. College follows the syllabus approved by Pt . Ravishankar Shukla University , Raipur .
2. Along with the regular teaching , various programs as seminar , workshop , Social activities are conducted during the session to develop overall personality of students and to increase their eligibility to face the practical problems of the real world in future
3. College takes special concern to develop and enhance the social , mental , moral growth in the personality of students .
4. Social awareness is built up in students through various awareness programs as Matdata jaagrukta , Ekta divas , Swachh Bharat Abhiyaan , Chhattisgarhi Rajbhasha divas , Hindi Divas , Sanyukt Rashtra Divas , Maanawadhikar Divas , Blood donation Camp , Aids jaagrukta , NSS .
5. Active community service exists .
6. Qualitative teaching tools are applied using experimental classes .

**Concluding Remarks :** College conducts different enrichment programs throughout the year. College tries to improve mental. physical and educational value. College always looks to overall development of the student in all respect . The following mechanisms are followed to monitor and evaluate the quality of enrichment programs and development :

1. In the curriculum aspect , mainly for the teaching , departmental and subject based seminar is organized , in which students give presentations in presence of subject teacher . Questions are asked by the concerned teachers and other student . Teachers also provide valuable suggestions to improve the knowledge .
2. For enhancement of subject knowledge , college Teachers join national seminar and workshop . These types of activities are highly beneficial for the young students , they get chance to interact with subject experts , scientists , academic persons , research scholars and thus gain the advanced and updated information related to the matter .
3. NSS Unit and Red cross society conduct number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues.

For all these enrichment programs . college appoints various incharges to conduct the different works . The incharge professor conducts meetings and takes the important decisions regarding the enrichment programs .

4. Sports activities are done in guidance of sports the officer . He arranges the necessary tools , materials and provides guidelines to the students . Good students are selected to participate in various inter college competitions .

In this way, evaluation and monitoring has been done properly by the institute.

\*\*\*\*\*

NAAC